

**Environmental Reference Group Meeting Minutes
20th February 2012, Council Chambers, Wellington City Council**

Present:

Sea Rotmann (Co-chair)
Hamish Allardice
Peter Gilbert
Bev Abbott
Sophie Mormede
Charles Barrie
David Rohan
Jane O'Loughlin
James Wall-Manning
Sarah Free
Claire Graeme
Councillor Ritchie

Apologies

Marc Slade (Co-chair)
Councillor Lester
Phil Hancock

WCC Officers:

Graeme Shimmin (Consultation & Engagement Advisor)
Brain Hannah (Manager, Research, Strategy, Urban Design & Heritage)
Nicky Karu (Manager, Treaty Relations)
Billie Tait-Jones (Cultural Advisor, Treaty Relations)

1. Introductions

The group welcomed the new members to the ERG, these are:

- Charles Barrie
- David Rohan
- Howard Markland
- James Wall-Manning
- Jane O'Loughlin
- Josephine Newman
- Sophie Mormede

2. Induction Programme

a. The Council & The Treaty Presentation

Nicky Karu, Treaty Relations Manager spoke to the group about the role of the Treaty Relations Unit.

She explained the role of the Treaty Relations Unit is to promote and manage the relationship between the Council and mana whenua mandated organisations (iwi partners) and the wider Māori community. A large part of this is to facilitate opportunities for Council officers and Wellington Māori to share meaningful discussion.

The PowerPoint slides are attached as appendix 1.

2.b. How does the Council Work Presentation.

Brian Hannah (Manager Research, Strategy, Urban Design & Heritage) spoke to the group outlining how the council works, its structure and governance and the planning process and cycle that is undertaken. The PowerPoint slides can be found in appendix 2.

3. Adoption of Minutes from last meeting

The minutes of the meeting held on 21st November were adopted.

4. Annual Report

ERG's annual report is due to be presented to SPC on Thursday the 22nd March. Sea and Marc are working on a rough draft which will be circulated to the group. An oral presentation is also planned at the meeting which will highlight the key achievements of the group during 2011 and give any advice the group wish Councillors to consider.

5. Forward Programme & Ways of Working

There was discussion over ERG's work plan for 2012 with reference to the SPC forward programme and Policy and Planning's draft work plan for 2012. The group expressed interest in feeding into the following work streams:

- a. 2012/22 Long Term Plan
- b. Waste minimization
- c. District Plan review
- d. Johnsonville Medium Density Design Guide
- e. Water Conservation Plan
- f. Climate Change Action Plan implementation
- g. Water Conservation Plan
- h. Waste Minimisation and Management Plan
- i. Capital Spaces Open Space Strategy Review
- j. Town Belt Management Plan
- k. Roads of National Significance – Flyover mitigation

Action: Graeme to investigate the opportunities for ERG involvement in these work areas and the best time for doing so. This will need to be reviewed once the LTP has been approved.

6. Other business

7. Next Meeting

Monday 12th March